

ISM Student Code of Conduct 2024-25



I. Mission Statement

Islamic School of MOMIN is committed to providing a safe, caring and inclusive learning and working environment. Our mission is to enable all students to:

- Strive for Islamic excellence.
- Acquire the knowledge and skills that support Islamic values.
- Value life-long learning of Qur'an, Islamic rules, and Islamic history.
- Demonstrate respect for self and others in an Anti-Bully Environment
- Participate meaningfully in our community and the society.

To accomplish our mission we possess a knowledgeable, capable, caring, and inspiring staff. We foster mutual respect, open communication, and partnership among students, staff, families, and the community.

II. Standards of Behavior

All members of the school community are expected to:

- Demonstrate honesty and integrity.
- Respect the rights of other and treat one another with dignity and respect at all times.
- Show proper care and regard for school property and the property of others.
- Take appropriate measures to help those in need.
- Demonstrate best effort during all school-based activities.

III. Inappropriate Behavior

In abiding by ISM Standards of Behavior, all members of the school community are expected to refrain from:

- Any violent or bullying behavior (physical, verbal, social, electronic) that intentionally hurts (physically, socially, or emotionally) another person.
- Threatening or injuring an individual or group of people.
- Using language that is profane or violent.
- Threatening to or damaging school property.
- Using technology to intentionally abuse or bully another person.
- Using technology to interfere with the positive climate of the school.

IV. Student Expectations at All Times

- Do not use your cellphone during school hours 11am-3.30pm. If there is an emergency, students should bring their phone to the office and use it.
- Do not bring other electronic devices, toys, cards, magazines or games to school. They may get confiscated to the office to be retrieved by a parent.
- Be respectful with staff and fellow students.
- Refrain from yelling or running inside the school.
- Use quiet voices and walk instead of yelling or running inside the school.
- Treat all property with utmost care. Children will be responsible for any damages they incur in the school area.
- Clean up after yourself and follow toilet etiquette.
- Sit in an orderly way. Do not move any desks or chairs unless requested by teacher.
- Return items borrowed from the school office (pencils, staplers, scissors etc.)

V. ISM House Rules

- ***Please Refer to the Anti-Bullying policy document.***
- ***Please Refer to Conflict Resolution policy Document.***

VI. Dress Code

- Students shall come to school looking clean and neat, wearing clothing and exhibit grooming that will not be a health and/or safety hazard to the student or others. ISM prohibits caps or hats, pictures, emblems, or writing on clothing that are lewd, offensive, or vulgar or that depict or advertise tobacco products, alcoholic beverages or drugs. Clothing must not be tight or transparent.
- Boys should not wear shorts and are prohibited from wearing sleeveless shirts and shirts which have characters or inappropriate text on them.
- Girls must observe hijab (hair should be properly covered and fastened by a scarf). Pants must be loose, and shirts need to be full sleeved and long (5 inches above the knee). Shirts must not be tucked in.
- Parents and family members who enter the ISM premises to drop off or pick up their children, or to participate in ISM events, are also required to adhere to the dress code.

VII. ISM Students Ziyarat incentive Program

- ***Please Refer to ISM Students Ziyarat incentive Program Document.***

VIII. Attendance Policy

- Absences should be avoided as it takes away from valuable lesson time. A record of teachers/TAs attendance will be kept and maintained in the office.
- Please ensure that you are at ISM at least 5-10 minutes before you are due to teach your class.[Momin Buck will be awarded for early comers]
- Teachers will soon be required to sign in and sign out in the office of whichever building they teach in.
- For Students 2 Tardies are considered as 1 Absent , where Tardy is defined as delay in the first period after 5 minutes.
- If an absence is unavoidable, please notify the office (in person or by email) at least 03 days in advance.
- TA should be available to substitute with an appropriate lesson plan.
- If a TA is not available to sub, please inform the administrative staff.
- Less than 90 % of Attendance will be counted against the Teachers/Students incentive program and will affect the final grades as well.